

# **Annexure 10**

## **10.0 Mandatory Disclosures**

**The following information shall be given in the information Brochure besides being hosted on the Institution's official Website.**

**The onus of the authenticity of the information lies with the Institution ONLY and not on AICTE.**

**1) Name of the Institution-**

ANAND COLLEGE OF EDUCATION

Address- Vill – Kabilpur, P.O.- Debra, P.S.- Debra, Dist- Paschim Medinipur, Pin- 721126, State- West Bengal, Telephone- 03222-243017,

Mobile- 9434135487, E-Mail [-anandcollegeofpharmacy2018@gmail.com](mailto:-anandcollegeofpharmacy2018@gmail.com)

**2) Name and address of the Trust and the Trustees-**

**Name of the Trust -** AR EDUCATIONAL TRUST FOR CAREER ADVANCEMENT

**Address of the Trust-** Vill- Joykrishnapur, P.O.- Panskura, P.S.- Panskura, Dist- Purba Medinipur, Pin- 721139, State- West Bengal,

**Telephone –** 03222-243017, **Mobile-** 9434135487,

**E-Mail-** [ar.edu.trust2014@gmail.com](mailto:ar.edu.trust2014@gmail.com)

Name of the Trustees		
Sl. No	Name	Designation
1	Sk. Arsad Ali	Chairman
2	Mrs. Rosna Ara	Vice - Chairman
3	Sk. Asgar Ali	Secretary
4	Mrs. Rosy Khanam	Treasurer
5	Mrs. Sabnam Yasmin	Member

### 3) Name and Address of the Principal

**Name of the Principal** - Dr. Kousik Santra, M.Pharm, B.Pharm,

**Address**- Natun Bazar(Ghoti Babur Bagan), P.O.- Notun Bazar, Dist- West Medinipur, Pin- 721101, State- West Bengal **Telephone**- 03222-243017, **Mobile** - 6294323881,

**E-Mail** - [ksantramid@gmail.com](mailto:ksantramid@gmail.com),

### 4) Name of the affiliating University -

Maulana Abul Kalam Azad University of Technology, West Bengal (B.Pharm),  
West Bengal State Council of Technical and Vocational Education and Skill Development (D.Pharm)

### 5) Governance

#### • Members of the Board and their brief background

Board of Governor's -						
Sl. No	Trust/Society/ Compar Repres.	Academic Background		Industry Rep.	Others	Designation
		Technical	Non Technical			
1.	SK. ARSAD ALI	Educationist	M.P		Businessman	Chairman
2.	ROSNA ARA	Educationist	M.P		Businessman	Vice-Chairman
3.	SK ASGAR ALI	Educationist	M.A		Businessman	Secretary
4.	ROSY KHANAM	Educationist	B.A		Businessman	Treasurer
5.	SABNAM YASMIN	Educationist	B.A		Social Work	Member
6.	Regional Officer AICTE,ERO or Nominee	Nominee				Member
7.	Nominee Industrialist/Technol st /Educationist	Nominee by State Govt.				Member
8.	Nominee of the Moulana Abul Kalam Azad University of Technology.					Member
9.	Nominee of W.B.S.C.T&V.E&S.D					Member
10.	Nominee of State Go					Member
11.	Dr. Kousik Santra	M.Pharm			Principal	Member
12.	Sourabh Dubey	M.Pharm			Faculty	Member
13.	Ms. Swagatika Das	M.Pharm			Faculty	Member

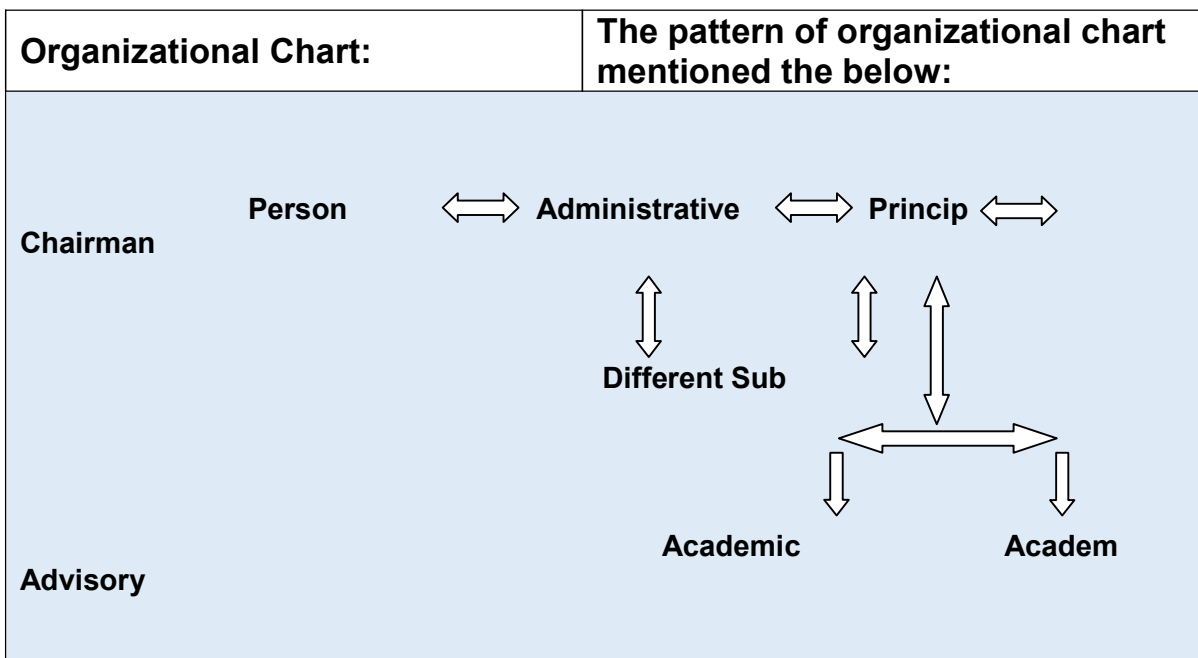
## • Members of Academic Advisory Body

SL	Name	Designation
1	Dr. Anup Kumar Maity- Principal of Raja Rananjoy Sin College of Pharmacy, Amathy, U.P	Chairperson
2	Dr. Amalesh Samanta- Professor, Department of Pharmaceutical Technology, Jadavpur University, WB.	Member
3	Dr. Mrityunjoy Banerjee- Associate Professor of Institute of Pharmacy & Technology, Salipur, Cuttack, Odisha	Member
3	Nominee of the Moulana Abul Kalam Azad University Technology.	Member
4	Nominee of W.B.S.C.T & V.E & S.D	Member
5	Dr. Kousik Santra, Principal	Convener

## • Frequently of the Board Meeting and Academic Advisory Body

➤ Yearly 02 (Two) Time

## • Organizational chart and processes



- **Nature and Extent of involvement of Faculty and students in academic affairs/improvements-** All types of arrangement will be taken for this.

- **Mechanism/ Norms and Procedure for democratic/ good Governance**

Vision and mission statement of Anand College of Education is defined in joint co- ordination of the head of the institute and all the staff members including the teaching and non-teaching staff. Vision and mission statement was explained and presented before all staff members by head of the institute and feedback in terms of contributions made and improvements necessary in future is done on timely basis. The various activities, sections and operational methodology have been defined, implemented and supervised continuously to upgrade the whole process. Co relation and adapting of activities, processes and sections with the organizational chart is being regularly maintained along with definition of functional. Induction manual is being prepared and modified year by year in which the mechanism of working and information regarding all the policies/rules and regulation of the institute is mentioned and explained to new member joining the institute. The institution has also developed a mechanism of regular meeting at department level to suggest any discrepancy in the systems. Administrative in charge and all concerned HODs are responsible to ensure the implementation part conveyed to staff members during the regular presentation. Monthly departmental meeting along with meetings of all the committees handling various activities and processes are in effect which provides all the staff members, an equal opportunity to put their opinion among the higher decision making authorities vice versa head of the department and of the Institute can make aware the members regarding changes expectations and employees involvement for the betterment.

- **Student Feedback on Institutional Governance/ Faculty performance**

Individual students counseling (General) helps in understanding the behavior and expectations of the students towards the institutions and its facilities. A well- developed questionnaire is filled with the response of the students and analyses of the findings are ensured to implement the suggestions and queries raised by the students.

The current procedure of student counseling involves immense faculty involvement. Twenty students are allotted to each teacher and the teacher is in continuous contact with those 20 students. A monthly formal meeting is also organized with the students and the counselor whereby every problem (academic and non-academic) is discussed and sorted. The counselor tries to resolve the issue by him/herself but can also raise the issue to the counseling head in case of difficulty. Student counseling ensures satisfaction of the students pertaining to various academic and non-academic activities. The students are also encouraged and motivated to perform various activities and explore their talents. The students were also encouraged to undertake various small projects in pharmacy to get them acquainted with the research prospective and enabling them writing or presenting research abstracts/articles and projects.

#### **• Grievance Redressal mechanism for Faculty, staff and students**

Committee headed by The Principal and all the HODs of the institution are taking care for successful implementation of student suggestion feedback. The same committee is authorized for the implementation of grievance redressal system at the institute level. The student counselling system is being implemented. The committee ensures regarding organization of regular department level and entire staff level meetings to solve the problems and grievance on a common ground.

Suggestion Box for students is placed in the library area and at Admin office. Additionally the Student Counseling process also helps in implementation of Grievance redressal mechanism. All faculty members are assigned duties as Student counselor, whereby at least 20 Students are allotted to faculty members. Faculty members as Student's counselor play a pivotal role in motivating the students, information dissemination and collecting feedback from the students.

**MEMBER OF GRIEVANCE REDRESSER COMMITTEE**

<b>Sl</b>	<b>Name</b>	<b>Designation</b>
1	Dr. Kousik Santra, Principal	Chairperson
2	H.O.D Pharmaceutics Dept.	Member
3	H.O.D Pharmacchemistry Dept.	Member
4	H.O.D Pharmacology Dept.	Member
5	Sourabh Dubey, Assistant Professor	Students Representative (In case of issues related to grievance of students.)

• **Establishment of Anti Ragging Committee**

**LIST OF ANTI RAGGING SQUAD MEMBERS**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	Dr. Kousik Santra, Principal	Chairperson
2	H.O.D Pharmaceutics Dept.	Member
3	H.O.D Pharmacchemistry Dept.	Member
4	H.O.D Pharmacology Dept.	Member
5	Security Officer of ACE	Member

**ANTI RAGGING COMMITTEE -01**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	Dr. Kousik Santra, Principal	Squad Leader
2	Sourabh Dubey	Member
3	Swagatika Das	Member
4	Students Representative	Member

**ANTI RAGGING COMMITTEE -02**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	H.O.D Pharmaceutics Dept.	Squad Leader
2	Partha Pratim Khatua	Member
3	Anima Jena	Member
4	Students Representative	Member

**ANTI RAGGING COMMITTEE -03**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	H.O.D Pharmachemistry Dept.	Squad Leader
2	Apu Ghorai	Member
3	Bithika Mondal	Member
4	Students Representative	Member

**ANTI RAGGING COMMITTEE -04**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	H.O.D Pharmacology Dept.	Squad Leader
2	Dipsankar Bera	Member
3	Debdut Samanta	Member
4	Students Representative	Member

**ANTI RAGGING COMMITTEE -05**

<b>SL</b>	<b>Name</b>	<b>Designation</b>
1	Security Officer of ACE	Squad Leader
2	Partha Pratim Khatua	Member
3	Namita Sing	Member
4	Students Representative	Member

- Establishment of Online Grievance Redressal Mechanism

<b>Online Grievance redresser mechanism :</b>
<p><b>Faculties, Staff &amp; Student are key factors for maintaining environment of good governance. Justice and dignity encourage punctuality, sincerity and dedication. Well being of faculty, staff and students are essential for continuous growth for Institute. For sorting our all categories of grievances committees have been set up comprising trust members, Principal, Faculty and Staff. There is Grievances Redressal Cell for sorting out the same, online process already in effect.</b></p>

• **Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University**

- OMBUDSMAN waiting for Nominee of Maulana Abul Kalam Azad University of Technology, West Bengal

• **Establishment of Internal Complaint Committee (ICC)**

**LIST OF INTERNAL COMPLAIN COMMITTEE MEMBERS FOR STUDENTS (ICC)**

SL. NO	Name	Designation
1	Dr. Kousik Santra, Principal	Chairperson
2	H.O.D Pharmaceutics Dept.	Member
3	H.O.D Pharmachemistry Dept.	Member
4	H.O.D Pharmacology Dept.	Member
5	Dr. S.K.Das (MBBS, MD)	Member

**LIST OF INTERNAL COMPLAIN COMMITTEE MEMBERS FOR TEACHER & STAFF**

SL. NO	Name	Designation
1	SK ARSAD ALI (President)	Chairperson
2	SK. ASGAR ALI (Secretary)	Member
3	DR. KOUSIK SANTRA (Principal)	Member
4	BIJOY BAG (Administrative Officer)	Member
5	SK. MIRAZ (Advocate)	Member

**LIST OF INTERNAL COMPLAIN COMMITTEE MEMBERS FOR MANAGEMENT**

Sl. No.	Name	Designation
1	Sk. Arsad Ali	Chairman
2	Mrs. Rosna Ara	Vice - Chairman
3	Sk. Asgar Ali	Secretary
4	Mrs. Rosy Khanam	Treasurer
5	Mrs. Sabnam Yasmin	Member

• **Establishment of Committee for SC/ ST**

**LIST OF ESTABLISHMENT OF COMMITTEE FOR SC/ ST**

<b>SL NO</b>	<b>Name</b>	<b>Designation</b>
1	Sourabh Dubey	Chairperson
2	Lochan Sing	Member
3	Namita Sing	Member
4	Champa Sing	Member
5	Atanu Nayek	Member
6	Students Representative (Male)	Member
7	Students Representative (Female)	Member

• **Internal Quality Assurance Cell**

**LIST OF INTERNAL QUALITY ASSURANCE CELL MEMBERS**

<b>SL NO</b>	<b>Name</b>	<b>Designation</b>
1	Industrial Representative -I	Chairperson
2	Industrial Representative -II	Member
3	Industrial Representative -III	Member
4	Dr. Kousik Santra (Principal)	convener
5	Sk. Asgar Ali (Secretary)	Member
3	H.O.D Pharmaceuticals Dept.	Member
4	H.O.D Pharmachemistry Dept.	Member
5	H.O.D Pharmacology Dept.	Member

## 6) Programmes

- **Name of Programmes approved by AICTE**

➤ Bachelor of Pharmacy & Diploma in Pharmacy

- **Name of Programmes Accredited by AICTE**

➤ Not Applicable

- **Status of Accreditation of the Courses**

➤ Not Applicable

- **Total number of Courses**

➤ Two (Bachelor of Pharmacy & Diploma in Pharmacy)

- **No. of Courses for which applied for Accreditation**

➤ Not Applicable

- **Status of Accreditation – Preliminary/ Applied for SAR and results awaited/ Applied for SAR and visits completed/ Results of the visits awaited/ Rejected/ Approved for ..... Courses**

➤ Not Applicable

- **For each Programme the following details are to be given:**

- **Name** - Bachelor of Pharmacy & Diploma in Pharmacy

- **Number of seats** - Bachelor of Pharmacy – 60 Diploma in Pharmacy -60

- **Duration** - B.PHARM:- 4 YEARS, D.PHARM:- 2YEARS

- **Cut off marks/rank of admission during the last three years**- NA

- **Fee** - B.Pharm: Rs. 44625.00 Per Semester, D.Pharm – 50000.00 Per Year

- **Placement Facilities** - Not Applicable

- **Campus placement in last three years with minimum salary,**

**maximum salary and average salary - NA**

- **Name and duration of programme(s) having Twinning and Collaboration with Foreign University(s) and being run in the same Campus along with status of their AICTE approval. If there is Foreign Collaboration, give the following details - NA**

## **Details of the Foreign University - NA**

- Name of the University
- Address
- Website
- Accreditation status of the University in its Home Country
- Ranking of the University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of Collaboration

### **• For each Programme Collaborated provide the following: NA**

- Programme Focus
- Number of seats
- Admission Procedure
- Fee
- Placement Facility
- Placement Records for last three years with minimum salary, maximum salary and average salary
- Whether the Collaboration Programme is approved by AICTE? If not whether the Domestic/Foreign University has applied to AICTE for approval

## 7. Faculty

- **Branch wise list Faculty members:**

- **Permanent Faculty** - B.Pharm- 04, D.Pharm- 07

- **Adjunct Faculty** - 02

- **Permanent Faculty: Student Ratio** - B.Pharm- 1:15, D.Pharm- 1:20

- **Number of Faculty employed and left during the last three years** – Left Faculty Not Applicable

Recruitment					
Year	Professor	Associate Professor	Assistance Professor	Lecturer	Total
1 <sup>st</sup> Year	1	0	4	4	9
2 <sup>nd</sup> Year	0	0	5	3	8
3 <sup>rd</sup> Year	0	0	5	0	5
4 <sup>th</sup> Year	0	0	5	0	5

## 8. Profile of Principal

For each Faculty give a page covering    Enclosed

1. Name : Prof (Dr.) Kousik Santra, Principal
2. Date of Birth : 21/03/1979
3. Unique ID : ACE/FAQ/01
4. Educational Qualification : M. Pharm, Ph.D.
5. Work Experience :

Teaching- 13 Yrs. Research- 13 Yrs.  
Industry- Nil  
Others- Nil



**Dr. Kousik Santra**

6. Area of Specializations : Pharmaceutics
7. Courses taught at Diploma/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – Pharmaceutics
8. Research guidance -

No. of papers published in National - Nil  
International Journals-  
Conferences: 12  
Master- 16  
Ph.D- 01 Completed & 01 Continue.

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : 16
13. No. of Books published with details. : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Mr. Sourabh Dubey
2. Date of Birth : 03/07/1982
3. Unique ID : ACE/FAQ/02
4. Educational Qualification : M. Pharm
5. Work Experience :

Teaching- 11 Yrs. Research- PG-5, UG-10  
Industry- Nil  
Others- Nil



**Sourabh Dubey**

6. Area of Specializations : Pharmacology
7. Courses taught at Diploma/ Post Diploma/ **Under Graduate**/ Post Graduate/ Post Graduate Diploma Level - Pharmacology
8. Research guidance -
  - No. of papers published in National Journal- Nil
  - International Journals- Nil
  - Conferences- Nil
  - Master- 05
  - Ph.D- Nil
9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details. : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Partha Pratim Khatua
2. Date of Birth : 01/11/1994
3. Unique ID : ACE/FAQ/03
4. Educational Qualification : M. Pharm
5. Work Experience:

Teaching- 1 Yr. Research- Nil Industry- Nil  
Others- Nil



**Partha Pratim  
Khatua**

6. Area of Specializations : Pharmaceutics
7. Courses taught at Diploma/ Post Diploma/ **Under Graduate**/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details. : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Swagatika Das
2. Date of Birth : 28/05/1993
3. Unique ID : ACE/FAQ/04
4. Educational Qualification : M. Pharm
5. Work Experience :

Teaching- 01 Yr. Research- Nil Industry- Nil  
Others- Nil



**Swagatika Das**

6. Area of Specializations : Pharmaceutics
7. Courses taught at Diploma/ Post Diploma/ **Under Graduate**/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details. : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name : Anima Jena
2. Date of Birth : 18/07/1983
3. Unique ID : ACE/FAQ/05
4. Educational Qualification: M. Pharm
5. Work Experience :

Teaching- 09 Yrs. Research- 02 Industry-  
Others-



**Anima Jena**

6. Area of Specializations : Pharmacognosy
7. Courses taught at Diploma/ Post Diploma/ **Under Graduate**/ Post Graduate/ Post Graduate Diploma Level - Pharmacognosy
8. Research guidance -

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- 08  
Master- 01  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details. : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Apu Ghorai
2. Date of Birth : 15/01/1994
3. Unique ID : ACE/FAQ/06
4. Educational Qualification : B. Pharm
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
**Others-** Nil



6. Area of Specializations : Pharmaceutics
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Dipsankar Bera
2. Date of Birth : 20/03/1997
3. Unique ID : ACE/FAQ/07
4. Educational Qualification : B. Pharm
5. Work Experience : Nil

Teaching- Nil

Research- Nil Industry- Nil

Others- Nil



**Dipsankar Bera**

6. Area of Specializations : Pharmaceutics
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil

International Journals- Nil

Conferences- Nil

Master- Nil

Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Nobila Khatun
2. Date of Birth : 07/04/1994
3. Unique ID : ACE/FAQ/08
4. Educational Qualification : M. Pharm
5. Work Experience : Nil

Teaching- Nil

Research- Nil

Industry- Nil

Others- Nil



**Nobila Khatun**

6. Area of Specializations : Pharmacology
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance -

No. of papers published in National Journal- Nil

International Journals- Nil

Conferences- 03

Master- Nil

Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Anindya sundor Datta
2. Date of Birth : 13/11/1984
3. Unique ID : ACE/FAQ/09
4. Educational Qualification : M. Pharm
5. Work Experience : Nil

Teaching- Nil  
Research- Nil  
Industry- Nil  
Others- Nil



Anindya sundor  
Datta

6. Area of Specializations : Pharmaceutics
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering Enclosed

1. Name: Shyamal Kr. Kar
2. Date of Birth : 09/11/1990
3. Unique ID : ACE/FAQ/12
4. Educational Qualification : B.Pharm
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil



**Shyamal Kr. Kar**

6. Area of Specializations : Pharmaceutics
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmaceutics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- 04  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Suprobhat Bhattacharjee
2. Date of Birth : 01/02/1994
3. Unique ID : ACE/FAQ/13
4. Educational Qualification : B.Pharm
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil



**Suprobhat  
Bhattacharjee**

6. Area of Specializations : Pharmacology
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmacology
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- 02  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Swarup Mula
2. Date of Birth : 02/05/1995
3. Unique ID : ACE/FAQ/14
4. Educational Qualification : B.Pharm
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil



Swarup Mula

6. Area of Specializations : Pharmacology
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - Pharmacology
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering Enclosed

1. Name: Sourav Maity
2. Date of Birth : 15/02/1985
3. Unique ID : ACE/FAQ/15
4. Educational Qualification : M.A (English)
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil



**Sourav Maity**

6. Area of Specializations : English
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level - English
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: Samir Kotal Kotal
2. Date of Birth : 15/04/1987
3. Unique ID : ACE/FAQ/16
4. Educational Qualification : M.Sc (Math)
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil



**Samir Kotal  
Kotal**

6. Area of Specializations : Mathematics
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – Mathematics
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8.Profile of Faculty

For each Faculty give a page covering    Enclosed

- 14. Name: JAY BISWAS
- 15. Date of Birth : 17/05/1994
- 16. Unique ID : ACE/FAQ/17
- 17. Educational Qualification : B.PHARM
- 18. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil

- 19. Area of Specializations : PHARMACY
- 20. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – PHARMACY
- 21. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

- 22. Projects Carried out : Nil
- 23. Patents : Nil
- 24. Technology Transfer : Nil
- 25. Research Publications : Nil
- 26. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: MALA MAITY
2. Date of Birth : 15/03/1997
3. Unique ID : ACE/FAQ/18
4. Educational Qualification : M.PHARM
5. Work Experience :Nil

Teaching- Nil Research- 01 Industry- Nil  
Others- Nil

6. Area of Specializations : PHARMACY
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – PHARMACY
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : 5
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: BAPI BERA
2. Date of Birth : 16.02.1995
3. Unique ID : ACE/FAQ/19
4. Educational Qualification : B.PHARM
5. Work Experience :

Teaching- 01Y 03M    Research- Nil  
Industry- Nil Others- Nil

6. Area of Specializations : PHARMACY
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/  
Post Graduate Diploma Level – PHARMACY
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: BRATATI GHOSH
2. Date of Birth : 15/09/1994
3. Unique ID : ACE/FAQ/20
4. Educational Qualification : M.PHARM
5. Work Experience : Nil

Teaching- Nil Research- Nil Industry- Nil  
Others- Nil

6. Area of Specializations : PHARMACY
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – PHARMACY
8. Research guidance - Nil

No. of papers published in National Journal- Nil  
International Journals- Nil  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8. Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: TANUSREE NAG
2. Date of Birth : 01/07/1980
3. Unique ID : ACE/FAQ/21
4. Educational Qualification : M.PHARM
5. Work Experience :

Teaching- 10 Y Research- 04 Y  
Industry- Nil Others- Nil

6. Area of Specializations : PHARMACY
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – PHARMACY
8. Research guidance -

No. of papers published in National Journal- 01  
International Journals- 02  
Conferences- Nil  
Master- Nil  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : Nil
13. No. of Books published with details : Nil

## 8.Profile of Faculty

For each Faculty give a page covering    Enclosed

1. Name: DR. SOMA GHOSH
2. Date of Birth : 03/01/1979
3. Unique ID : ACE/FAQ/22
4. Educational Qualification : M.PHARM, PH.D
5. Work Experience :

Teaching- 02   Research- 07   Industry- 08  
Others- Nil

6. Area of Specializations : PHARMACY
7. Courses taught at **Diploma**/ Post Diploma/ Under Graduate/ Post Graduate/ Post Graduate Diploma Level – PHARMACY
8. Research guidance - 02

No. of papers published in National Journal- 3  
International Journals- 9  
Conferences- 5  
Master- 7  
Ph.D- Nil

9. Projects Carried out : Nil
10. Patents : Nil
11. Technology Transfer : Nil
12. Research Publications : 2
13. No. of Books published with details : Nil

## 9. Fee

- ❖ Details of fee, as approved by State Fee Committee, for the Institution. B.Pharm- 44,625 Per Semester, D.Pharm- 50,000 Per Year
- ❖ Time schedule for payment of fee for the entire programme. 31<sup>st</sup> July-odd semester and 31<sup>st</sup> December even semester(B.Pharm), 31<sup>st</sup> July (D.Pharm)
- ❖ No. of Fee waivers granted with amount and name of students- Nil
- ❖ Number of scholarships offered by the institute with the name of students, duration and amount- Nil
- ❖ Criteria for fee waivers/scholarships.-NA
- ❖ Estimated cost of Boarding and Lodging in Hostels - NA

## 10. Admission –

Course	No. of seats sanctioned with the year of Approval	No. of students admitted under various categories each year in last three years	No. of applications received during last two years for admission under management Quota and number admitted	
B.Pharm	60 (2019)	Nil	No. of applications received	No. of admitted
D.Pharm	60(2018) 60 (2019)	Nil Nil	Nil	Nil

## 11. Admission Procedure

Mention the admission test being followed, name and address of the Test Agency and its URL (Website). –

Through WBJEE Exams and counselling conducted by Central Selection Committee, West Bengal in the First year B. Pharm ( [www.csc-et.org](http://www.csc-et.org))

Through JELET Exams and counseling conducted by Central Selection Committee, West Bengal in the Second year B. Pharm ( [www.csc-et.org](http://www.csc-et.org))

Number of seats allotted to different Test Qualified candidates separately (AIEEE/CET (State conducted test/University tests) / Association conducted test) - WBJEE – 100%, - JELET – 10% of intake capacity plus vacancy / shortfall of intake

- **Calendar for admission against Management/vacant seats:**

- **Last date of request for applications** - As decided/declared by the State Govt.
- **Last date of submission of applications** - As decided/declared by the State Govt.
- **Dates for announcing final results** - As decided/declared by the State Govt.
- **Release of admission list (main list and waiting list shall be announced on the same day)** - As decided/declared by the State Govt.
- **Date for acceptance by the candidate (time given shall in no case be less than 15 days)** - As decided/declared by the State Govt.
- **Last date for closing of admission** - As decided/declared by the State Govt.
- **Starting of the Academic session** - As decided/declared by the State Govt.
- **The waiting list shall be activated only on the expiry of date of main list** - As decided/declared by the State Govt.
- **The policy of refund of the fee, in case of withdrawal, shall be clearly notified**
  - As decided/declared by the State Govt.

## **12. Criteria and Weightages for Admission**

- **Describe each criterion with its respective weightages i.e. Admission Test, marks in qualifying examination etc.** – As decided/declared by the State Govt.
- **Mention the minimum level of acceptance, if any** - As decided/declared by the State Govt.
- **Mention the cut-off levels of percentage and percentile score of the candidates in the admission test for the last three years** - As decided/declared by the State Govt.
- **Display marks scored in Test etc. and in aggregate for all candidates who were admitted** - As decided/declared by the State Govt.

### **13. List of Applicants (Not yet admission has been taken)**

- List of candidate whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidate who have applied along with percentage and percentile score for Management quota seats.

### **14. Results of Admission under Management seats/Vacant seats**

- Composition of selection team for admission under Management Quota with the brief profile of members (This information be made available in the public domain after the admission process is over) -NA
- Score of the individual candidate admitted arranged in order or merit -NA
- List of candidate who have been offered admission -NA
- Waiting list of the candidate in order of merit to be operative from the last date of joining of the first list candidate. -NA
- List of the candidate who joined within the date, vacancy position in each category before operation of waiting list -NA

### **15. Information of Infrastructure and Other Resources Available**

#### **• Number of Class Rooms and size of each**

Number:06

Features: There are one smart Class rooms with LCD projector, Sound system ,Laptop with windows 10, high speed WiFi connection & good ventilation Remaining class rooms are provided by White & black boards, Podium, LCD Projector, Table, Chair, high speed Wi-Fi connection & good ventilation .

<b>Sl.No</b>	<b>ROOM</b>	<b>SIZE (Sq.M)</b>
1	CLASS ROOM-1	90.04
2	CLASS ROOM-2	95.25
3	CLASS ROOM-3	75
4	CLASS ROOM-4	102.87
5	CLASS ROOM-5	80
6	CLASS ROOM-6	80.03

• **Number of Tutorial rooms and size**

**of each Number: 02**

<b>Sl.No</b> .	<b>ROOM</b>	<b>SIZE</b> <b>(Sq.M)</b>
1	TUTORIAL ROOM-1	33
2	TUTORIAL ROOM-2	42.75

• **Number of Laboratories and size**

**of each Number: 13**

Well ventilated and illuminated laboratory with stipulated types and number of instruments.

<b>Sl.No</b> .	<b>ROOM</b>	<b>SIZE</b> <b>(Sq.M)</b>
1	Lab-1	102.87
2	Lab-2	86.82
3	Lab-3	86.82
4	Lab-4	83.97
5	Lab-5	79.52
6	Lab-6	75
7	Lab-7	79.51
8	Lab-8	79.51
9	Lab-9	75
10	Lab-10	75.07
11	Lab-11	102.87
12	Lab-12	102.87
13	Lab-13	79.52

• **Number of Drawing Halls with capacity of each -NA**

• **Number of Computer Centres with capacity**

**of each Number: 01, Size – 150.09 Sq. M.**

- Number and configuration of System- 44 Nos.
- Total number of systems connected by LAN- 44 Nos.
- Internet bandwidth-32 KBPS & all hours
- Major software packages available-Window-98, Office-2000, Q.Basic C,C++,Window-10, Window-7 etc.
- Legal Application Software- 14
- Legal System Software- 02

- **Central Examination Facility, Number of rooms and capacity of each Number: 02**

<b>Sl.No</b>	<b>ROOM</b>	<b>SIZE (Sq.M)</b>	<b>Seat Capacity</b>
<b>1</b>	<b>Central Examination Room-1</b>	<b>102.87</b>	<b>60</b>
<b>2</b>	<b>Central Examination Room-2</b>	<b>95.25</b>	<b>60</b>

- **Barrier Free Built Environment for disabled and elderly persons**

1. Presence of ramp at the entrance
2. Disabled friendly toilet both for boys and girls.
3. Lift facilities available.

- **Occupancy Certificate - YES Available**
- **Fire and Safety Certificate - YES Available**
- **Hostel Facilities - NA**

- **Library**

Number of Library books –

2266 Titles – 865

Journals available- 20 (B.Pharm-10 & D.Pharm-10) Multi Media PC<sup>s</sup>- 10

Library Management Software- 01

List of online National/ International Journals subscribed

– 10 E- Library facilities Available

## • Laboratory and Workshop

### Pharmaceutics Lab

Sl No	Name of the Lab	Name of the Machines/Equipment	No.
1	Pharmaceutics Lab	Magnetic stirrer 500ml & 1 Litr capacity	03
2	Pharmaceutics Lab	Aseptic cabinet	01
3	Pharmaceutics Lab	Tablet coating machine	01
4	Pharmaceutics Lab	Ball mill	01
5	Pharmaceutics Lab	Double cone blender	01
6	Pharmaceutics Lab	Autoclave	01
7	Pharmaceutics Lab	Steam distillation stil	01
8	Pharmaceutics Lab	Vacuum pump	01
9	Pharmaceutics Lab	Standard sieves no. 8, 10, 12, 22, 44, 66, 80	01
10	Pharmaceutics Lab	Tablet punching machine	01
11	Pharmaceutics Lab	Capsule filling machine	01
12	Pharmaceutics Lab	Ampoules washing machine	01
13	Pharmaceutics Lab	Tablet Disintegration apparatus	02
14	Pharmaceutics Lab	Hardness tester	02
15	Pharmaceutics Lab	Friability test apparatus	01
16	Pharmaceutics Lab	Clarity test apparatus	01
17	Pharmaceutics Lab	BOD Incubator	01
18	Pharmaceutics Lab	Digital pH meter	01
19	Pharmaceutics Lab	Hot plate	01
20	Pharmaceutics Lab	Water bath	01
21	Pharmaceutics Lab	Capsule counter	02
22	Pharmaceutics Lab	Homoginizer	02
23	Pharmaceutics Lab	Digital balance	01
24	Pharmaceutics Lab	Mechanical Stirrer	02

25	Pharmaceutics Lab	Suppository mold	04
26	Pharmaceutics Lab	Bath Sonicator	01
27	Pharmaceutics Lab	Hot Air Oven	02
28	Pharmaceutics Lab	Tablet Dissolution test apparatus	02
29	Pharmaceutics Lab	Mortar and Pestle	20
30	Pharmaceutics Lab	Milli Pore Filter	01
31	Pharmaceutics Lab	Desiccators	02
32	Pharmaceutics Lab	Tincture press	01
33	Pharmaceutics Lab	Centrifuge	01
34	Pharmaceutics Lab	Laminar Air Flow	01
35	Pharmaceutics Lab	UV Cabinet	02

### **Pharmaceutical Chemistry Lab**

Sl No	Name of the Lab	Name of the Machines/Equipment	No.
1	Pharmaceutical Chemistry Lab	Refractometer	
2	Pharmaceutical Chemistry Lab	Polarimeter	
3	Pharmaceutical Chemistry Lab	Photoelectric colorimeter	
4	Pharmaceutical Chemistry Lab	Atomic model set	02
5	Pharmaceutical Chemistry Lab	Electronic balance	02
6	Pharmaceutical Chemistry Lab	Periodic table chart	Adequate
7	Pharmaceutical Chemistry Lab	Hot plates	02
8	Pharmaceutical Chemistry Lab	Oven	08
09	Pharmaceutical Chemistry Lab	Analytical Balances for demonstration	01
10	Pharmaceutical Chemistry Lab	Digital balance 10mg sensitivity	01
11	Pharmaceutical Chemistry Lab	Suction pumps	05
12	Pharmaceutical Chemistry Lab	Muffle Furnace	01
13	Pharmaceutical Chemistry Lab	Mechanical Stirrers	02

14	Pharmaceutical Chemistry Lab	Magnetic Stirrers with Thermostat	02
15	Pharmaceutical Chemistry Lab	Vacuum Pump	01
16	Pharmaceutical Chemistry Lab	Digital pH meter	01
17	Pharmaceutical Chemistry Lab	Distillation Unit	01
18	Pharmaceutical Chemistry Lab	Nessler's Cylinders	05
19	Pharmaceutical Chemistry Lab	Reflux flask and condenser single Necked	
20	Pharmaceutical Chemistry Lab	Electronic water bath( 12 holes)	01
21	Pharmaceutical Chemistry Lab	Copper water bath	04
22	Pharmaceutical Chemistry Lab	Colorimeter	02

### **Pharmacology Lab**

Sl No	Name of the Lab	Name of the Machines/Equipment	No.
1	Pharmacology Lab	Digital Balance	01
2	Pharmacology Lab	Flame Photometer	01
3	Pharmacology Lab	Potentiometer	01
4	Pharmacology Lab	Conductivity meter	01
5	Pharmacology Lab	Microscopes	20
6	Pharmacology Lab	Haemocytometer with Micropipettes	10
7	Pharmacology Lab	Sahli's haemocytometer	10
8	Pharmacology Lab	Spygmomanometer	10
9	Pharmacology Lab	Stethoscope	10
10	Pharmacology Lab	Different Contraceptive Devices and Models	01
11	Pharmacology Lab	Pregnancy diagnosis kit	01
12	Pharmacology Lab	Mercury thermometer	10
13	Pharmacology Lab	Cell analyzer	05
14	Pharmacology Lab	Permanent Slides for various tissues	05

15	Pharmacology Lab	Models for various organs	05
16	Pharmaceutics Lab	Colony Counter	01
17	Pharmaceutics Lab	Antibiotic Zone Rader	01
18	Pharmacology Lab	Specimen for various organs and systems	01
19	Pharmacology Lab	Skeleton and bones	01
20	Pharmacology Lab	Myographic lever	01
21	Pharmacology Lab	Centrifuge	01
22	Pharmacology Lab	Sherrington's kymograph machine / polyrite	01
23	Pharmacology Lab	Sherrington drum	01
24	Pharmaceutics Lab	Perspex bath assembly (single unit)	01
25	Pharmaceutics Lab	Aerators	02
26	Pharmacology Lab	Analgesiometer (eddy's hot plate and radiant heat methods)	01
27	Pharmacology Lab	Convulsiometer	01
28	Pharmacology Lab	Plethysmograph	01
29	Pharmacology Lab	Digital pH meter	01
30	Pharmacology Lab	Histamine chamber	01
31	Pharmacology Lab	Metabolic cage	01
32	Pharmacology Lab	Dissection tray & boards	10
33	Pharmacology Lab	Stereotaxic apparatus	01
34	Pharmacology Lab	Digital glucometer	01
35	Pharmacology Lab	Folin- wu tubes	05
36	Pharmacology Lab	Hemostatic artery forceps	02
37	Pharmacology Lab	Levers , cannula	05

### **Pharmacognosy Lab**

<b>Sl No</b>	<b>Name of the Lab</b>	<b>Name of the Machines/Equipment</b>	<b>No.</b>
1	Pharmacognosy Lab	Compound Microscope	20
2	Pharmacognosy Lab	Dissecting Microscope	15
3	Pharmacognosy Lab	Projection Microscope	02
4	Pharmacognosy Lab	Binocular Microscope	02
5	Pharmacognosy Lab	Electronic Digital balance	02
6	Pharmacognosy Lab	Autoclave	01
7	Pharmacognosy Lab	Hot air oven	02
8	Pharmacognosy Lab	Zone reader	01
9	Pharmacognosy Lab	Digital pH meter	01
10	Pharmacognosy Lab	Colorimeter	01
11	Pharmacognosy Lab	Muffle furnace	01
12	Pharmacognosy Lab	Moisture balance	
13	Pharmacognosy Lab	Heating Mantles-Small	02
14	Pharmacognosy Lab	Vacuum pump	02
15	Pharmacognosy Lab	Micro Centrifuge	01
16	Pharmacognosy Lab	Electric water bath	02
17	Pharmacognosy Lab	Hot plate	02
18	Pharmacognosy Lab	Mixer grinder	02
19	Pharmacognosy Lab	UV Cabinet	02
20	Pharmacognosy Lab	Water Distillation unit	01
21	Pharmacognosy Lab	Cutter Mill (Bark and seed grinder)	01
22	Pharmacognosy Lab	Medicinal Plant Chart	Adequate
23	Pharmacognosy Lab	Models	Adequate
24	Pharmacognosy Lab	Permanent Slide	Adequate
25	Pharmacognosy Lab	Electrophoresis	

### **Pharmacy Practice Lab**

<b>Sl No</b>	<b>Name of the Lab</b>	<b>Name of the Machines/Equipment</b>	<b>No.</b>
1	Pharmacy Practice Lab	Autoclave sterilizer	1
2	Pharmacy Practice Lab	Hot air oven	1
3	Pharmacy Practice Lab	Membrane filter	1
4	Pharmacy Practice Lab	Centrifuge	1
5	Pharmacy Practice Lab	Filling Machine	1
6	Pharmacy Practice Lab	Sealing Machine	1
7	Pharmacy Practice Lab	Glucometer	1
8	Pharmacy Practice Lab	Sintered glass funnel with complete filtering assemble	Adequate
9	Pharmacy Practice Lab	Vacuum pump	1
10	Pharmacy Practice Lab	Surgical dressing	Adequate
11	Pharmacy Practice Lab	pH meter	
12	Pharmacy Practice Lab	Blood Pressure Apparatus and stethoscope	10
13	Pharmacy Practice Lab	Clinical thermometer	10

- List of Experimental Setup in each Laboratory/ Workshop - **List of facilities available.**

- **Computing Facilities**

- Internet Bandwidth – YES 32 MBPS
- Number and configuration of System – 10 Computer, 6GB Ram, Windows- 7,10 etc.
- Total number of system connected by LAN -10
- Total number of system connected by WAN - 10
- Major software packages available – Yes 14 Application Software, 02 Legal Software Available.
- Special purpose facilities available - Yes

- Innovation Cell - YES
- Social Media Cell - YES
- Compliance of the National Academic Depository (NAD), applicable to PGCM/ PGDM Institutions and University Departments - NA
- WORKSHOP: List of facilities available

- **Games and Sports Facilities –**

**Cricket-** Pad, Keeping Gloves, Arm Guard, Chest guard, Thy, Helmet, Bat, Lbow, Ball, Wicket keeper Pad, Cap, Batsman Gloves **Chess –** Chess board and Chess cookies  
**Carrom -** Carrom board and carom cookies  
**Volley Ball –** Volley Ball  
**Table-Tennis -** with all the requirements.

- **Extra-Curricular Activities**

Seminar cum presentation Hall and speaker facilities, Laptops and LCD for extracurricular activities like one day seminars, workshops, conferences, performances on annual days, elocution competition, rangoli competition etc.

- **Soft Skill Development Facilities –**

- Institute has organized English cum Personality Development training programme which has immensely benefited First year students.
- A one day training workshop on Leadership was attended by students of the Institute.
- Students participated in a Debate competition.
- Cultural programmes were organized along with Annual day celebration and students participated in various like Drama, Dance etc.
- Daily Pharma news and General news are displayed on electronic notice (LCD TV) board to enhance the knowledge of the students.
- Attendance of the students are monitored on daily basis and parents of irregular students are informed and their feedback is taken.
- Open session is kept once in a month where students can come forward with suggestions and problems
- Remedial classes for the poor and weak students are organized which helps them to cope up with the syllabus.

## • Teaching Learning Process -

## • Curricula and syllabus for each of the programmes as approved by the University –

Available in the [www.wbut.ac.in](http://www.wbut.ac.in) (B.Pharm) & <https://webscte.co.in> (D.Pharm)

### SYLLABUS

#### DIPLOMA IN PHARMACY (PART -I) I.1 PHARMACEUTICS-I (Theory 75 hours)

1. Introduction of different dosage forms, Their classification with examples their relative applications, Familiarisation with new drug delivery systems.
2. Introduction to Pharmacopoeia with special reference to the Indian Pharmacopoeia.
3. Metrology-Systems of weights and measures, Calculations, including conversion from one to another system, Percentage calculations and adjustments of products, Use of alligation method in calculations, Isotonic solutions.
4. Packing of Pharmaceuticals: Desirable features of a container, types of containers, Study of glass and plastics as materials for containers and rubber as material for closures, their merits and demerits, Introduction to aerosol packaging.
5. Size reduction: Objectives, and factors affecting size reduction, methods of size reduction: Study of Hammer mill, Ball mill, Fluid Energy Mill and Disintegrator.
6. Size separation-Size separation by sifting, Official Standard for powders, Sedimentation methods of size separation, Construction and working of cyclone separator.
7. Mixing and Homogenisation: Liquid mixing and powder mixing, Mixing of emulsions, Study of Silverson Mixer-Homogeniser, Planetary Mixer, Agitated powder mixer, Triple Roller Mill, Propeller Mixer, Colloid Mill and Hand Homogeniser, Double cone mixer.
8. Clarification and Filtration- Theory of filtration, Filter media, Filter aids and selection of filter, Study of the following filtration equipments- Filter Press, Sintered Filter, Filter Candles, Membrane.
9. Extraction and Gleanings- (a) Study of percolation and maceration and their modification, continuous hot extraction, Applications in the preparation of tinctures and extracts.  
(b) Introduction to Aqueous dosage forms.
10. Heat processes: Evaporation-Definition Factors affecting evaporation -Study of evaporating still and Evaporating Pan.
11. Distillation: Simple distillation and Fractional distillation: Steam distillation and vacuum distillation. Study of vacuum still, preparation of Purified Water I.P. and water for injection I.P. Construction and working of the still used for the same.
12. Introduction to drying processes-Study of Tray Dryers, Fluidized Bed Dryer, Vacuum Dryer and Freeze Dryer.
13. Sterilisation-Concept of sterilization and its differences from disinfection -Thermal resistance of micro-organisms. Detailed study of the following sterilization process.
  - (i) Sterilization with moist heat.
  - (ii) Dry heat sterilization.
  - (iii) Sterilization by radiation.
  - (iv) Sterilization by filtration and
  - (v) Gamma sterilization.

Aseptic techniques: Application of sterilization processes in hospitals, particularly with reference to surgical dressings and intravenous fluids. Precautions for safe and effective handling of sterilization equipment.

14. Processing of Tablets: Definition, Different types of compressed tablets and their properties. Processes involved in the production of tablets, Tablets excipients, Defects in tablets, Evaluation of Tablets, Physical Standards including Disintegration and Dissolution, Tablet coating-sugar coating, film coating, enteric coating and microencapsulation (Tablet coating may be dealt in an elementary manner).

15. Processing of Capsules-Rigid and soft gelatin capsules, different sizes capsules, filling of capsules, handling and storage of capsules, Special applications of capsules.

16. Study of immunological products like sera vaccines, toxoids & their preparations.

#### PRACTICAL (100 hours)

Preparation (minimum number stated against each of the following categories illustrating different techniques involved).

1. Aqueous solutions	3
2. Solutions	4
3. Syringes	2
4. Tinctures	4
5. Extracts	2
6. Creams	2
7. Cosmeceuticals	2
8. Capsules	2
9. Tablets	2
10. Preparations involving sterilization	2
11. Ophthalmic preparations	2
12. Preparations involving aseptic techniques	2

#### Books recommended (Latest editions)

1. Remington's Pharmaceutical Sciences.

2. The Fara Pharmacopoeia - Martindale.

#### I.2 PHARMACEUTICAL CHEMISTRY-I

(Theory 75 hours)

1. General discussion on the following inorganic compounds including important physical and chemical properties, medicinal and Pharmaceutical uses, storage conditions and chemical incompatibility.

(A) Acids, bases and buffers: Boric acid, Hydrochloric acid, strong ammonium hydroxide, Calcium hydroxide, Sodium hydroxide and official buffers.

(B) Antioxidants: Hypophosphorous acid, Sulphur dioxide, Sodium bisulphite, Sodium metabisulphite, Sodium disulphite, Nitrogen and Sodium Nitrite.

(C) Gastrointestinal agents-

(i) Acidifying agents: Dilute hydrochloric acid.

MAULANA ABUL KALAM AZAD UNIVERSITY OF TECHNOLOGY,  
KOLKATA (Formerly known as WBUT, Kolkata)

#### Syllabus for the Bachelor of Pharmacy (B. Pharm) Course

[Framed under Regulation 6, 7 & 8 of the Bachelor of Pharmacy (B. Pharm) course regulations 2014]

#### I. Course of study (Presently it is for B.Pharm, 1<sup>st</sup> year only)

The course of study for B. Pharm, 1<sup>st</sup> year shall include Semester Wise Theory & Practical as given in Table - I to II. The number of hours to be devoted to each theory, tutorial and practical course in any semester shall not be less than that shown in Table I to II.

Table-I: Course of study for semester I

Course code	Name of the course	No. of hours	Tuto. slot	Full Marks	Credit points
<b>THEORY</b>					
PT105	Human Anatomy and Physiology I Theory	3	1	100	4
PT101	Pharmaceutical Analysis I - Theory	3	1	100	4
PT106	Pharmaceutics I - Theory	3	1	100	4
PT105	Pharmaceutical Inorganic Chemistry - Theory	3	1	100	4
<b>PRACTICAL</b>					
PT105	Human Anatomy and Physiology Practical	4	-	100	2
PT101	Pharmaceutical Analysis I - Practical	4	-	100	2
PT106	Pharmaceutics I - Practical	4	-	100	2
PT103	Pharmaceutical Inorganic Chemistry - Practical	4	-	100	2
<b>SESSIONAL*</b>					
HUI101	Communication skills - Theory	2	-	100	2
PTB104/MB105	Remedial Biology	2	-	100	2
HUI102	Communication skills - Practical	2	-	100	1
PTB103	Remedial Biology - Practical	2	-	100	1
<b>Total</b>		<b>36</b>	<b>4</b>		<b>30</b>

The students who have studied Mathematics / Physics / Chemistry at HSC will be exempted for Remedial Biology course.  
The students who have studied Physics / Chemistry / Biology (theory / Zoology) at HSC will be exempted for Remedial Mathematics course.  
\* Non University Examination (NUE)

• **Academic Calendar of the University - Available in the [www.wbut.ac.in](http://www.wbut.ac.in) (B.Pharm) & <https://webscte.co.in> (D.Pharm)**

<p>WBSCTE West Bengal State Council of Technical and Vocational Education and Skill Development (A Statutory Body under West Bengal Act XXVI of 2013) Technical Education Division (erstwhile West Bengal State Council of Technical Education) Karigri Bhavan, 4th Floor, Plot No. B/7, Action Area – III New Town, Rajarhat, Kolkata – 700160</p> <p>Memo No.: WBSCTE/2018-19/421 Dated: 3<sup>rd</sup> July, 2018</p> <p><b>NOTIFICATION</b></p> <p><b>Academic Calendar for the Academic Session 2018-2019</b></p> <p>The Academic Calendar to be followed by the Institutes offering Diploma Courses in Engineering / Technology / Architecture / Modern Office Practice &amp; Management / Pharmacy, etc. for the Academic Session 2018-2019.</p> <p><b>SEMESTER SYSTEM</b></p> <p>❖ <b>FIRST/THIRD/FIFTH SEMESTERS</b></p> <ul style="list-style-type: none"> <li>Classes of 1st Semester: August 1, 2018 to November 24, 2018</li> <li>Classes of 3rd &amp; 5th Semester for all branches: July 12, 2019 to November 24, 2019</li> <li>1st Internal Assessment to be completed before September 1, 2018</li> <li>2nd Internal Assessment to be completed before November 24, 2018</li> <li>External Assessment for sessional/practical examination to be conducted before December 24, 2018 (for all Semesters)</li> <li>Tentative date of commencement of 1<sup>st</sup>, 3rd &amp; 5th Semester Examination: December 11, 2018.</li> </ul> <p>❖ <b>SECOND/FOURTH/SIXTH SEMESTERS</b></p> <ul style="list-style-type: none"> <li>Classes of all semesters to be held from January 2, 2019 to April 20, 2019</li> <li>1st Internal Assessment to be completed before February 23, 2019</li> <li>2nd Internal Assessment including "Engineering Drawing" to be completed before April 20, 2019</li> <li>External Assessment for sessional/practical examinations to be completed by May 11, 2019</li> <li>The Institute is authorised to conduct Internal Assessment in decentralised manner also subject to prior approval of the Council.</li> <li>Tentative date of commencement of 2nd, 4th &amp; 6th Semester Examination: May 21, 2019.</li> </ul>	<p>WBSCTE West Bengal State Council of Technical and Vocational Education and Skill Development (A Statutory Body under West Bengal Act XXVI of 2013) Technical Education Division (erstwhile West Bengal State Council of Technical Education) Karigri Bhavan, 4th Floor, Plot No. B/7, Action Area – III New Town, Rajarhat, Kolkata – 700160</p> <p>Memo No.: WBSCTE/2018-19/421 Dated: 3<sup>rd</sup> July, 2018</p> <p><b>NOTIFICATION</b></p> <p><b>Academic Calendar for the Academic Session 2018-2019</b></p> <p>The Academic Calendar to be followed by the Institutes offering Diploma Courses in Engineering / Technology / Architecture / Modern Office Practice &amp; Management / Pharmacy, etc. for the Academic Session 2018-2019.</p> <p><b>SEMESTER SYSTEM</b></p> <p>❖ <b>FIRST/THIRD/FIFTH SEMESTERS</b></p> <ul style="list-style-type: none"> <li>Classes of 1st Semester: August 1, 2018 to November 24, 2018</li> <li>Classes of 3rd &amp; 5th Semester for all branches: July 12, 2019 to November 24, 2019</li> <li>1st Internal Assessment to be completed before September 1, 2018</li> <li>2nd Internal Assessment to be completed before November 24, 2018</li> <li>External Assessment for sessional/practical examination to be conducted before December 24, 2018 (for all Semesters)</li> <li>Tentative date of commencement of 1<sup>st</sup>, 3rd &amp; 5th Semester Examination: December 11, 2018.</li> </ul> <p>❖ <b>SECOND/FOURTH/SIXTH SEMESTERS</b></p> <ul style="list-style-type: none"> <li>Classes of all semesters to be held from January 2, 2019 to April 20, 2019</li> <li>1st Internal Assessment to be completed before February 23, 2019</li> <li>2nd Internal Assessment including "Engineering Drawing" to be completed before April 20, 2019</li> <li>External Assessment for sessional/practical examinations to be completed by May 11, 2019</li> <li>The Institute is authorised to conduct Internal Assessment in decentralised manner also subject to prior approval of the Council.</li> <li>Tentative date of commencement of 2nd, 4th &amp; 6th Semester Examination: May 21, 2019.</li> </ul>
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**West Bengal State Council of Technical and Vocational Education and Skill Development**  
(A Statutory Body under West Bengal Act XXVI of 2013)  
**Technical Education Division**  
(erstwhile West Bengal State Council of Technical Education)  
Karigri Bhavan, 4th Floor, Plot No. B/7, Action Area – III  
New Town, Rajarhat, Kolkata – 700160

Memo No.: WBSCTE/2018-19/421  
Dated: 3<sup>rd</sup> July, 2018

**NOTIFICATION**

**Academic Calendar for the Academic Session 2018-2019**

The Academic Calendar to be followed by the Institutes offering Diploma Courses in Engineering / Technology / Architecture / Modern Office Practice & Management / Pharmacy, etc. for the Academic Session 2018-2019.

**SEMESTER SYSTEM**

❖ **FIRST/THIRD/FIFTH SEMESTERS**

- Classes of 1st Semester: August 1, 2018 to November 24, 2018
- Classes of 3rd & 5th Semester for all branches: July 12, 2019 to November 24, 2019
- 1st Internal Assessment to be completed before September 1, 2018
- 2nd Internal Assessment to be completed before November 24, 2018
- External Assessment for sessional/practical examination to be conducted before December 24, 2018 (for all Semesters)
- Tentative date of commencement of 1<sup>st</sup>, 3rd & 5th Semester Examination: December 11, 2018.

❖ **SECOND/FOURTH/SIXTH SEMESTERS**

- Classes of all semesters to be held from January 2, 2019 to April 20, 2019
- 1st Internal Assessment to be completed before February 23, 2019
- 2nd Internal Assessment including "Engineering Drawing" to be completed before April 20, 2019
- External Assessment for sessional/practical examinations to be completed by May 11, 2019
- The Institute is authorised to conduct Internal Assessment in decentralised manner also subject to prior approval of the Council.
- Tentative date of commencement of 2nd, 4th & 6th Semester Examination: May 21, 2019.

❖ **SUPPLEMENTARY EXAMINATION**

- The Supplementary Examination (5<sup>th</sup> & 6<sup>th</sup> Semester only) may be held tentatively within 21 days from the date of publication of results of Even Semester Examinations.

**ANNUAL SYSTEM**

- Classes of 1st Year Pharmacy: August 1, 2018 to April 30, 2019
- Classes of 2nd Year Pharmacy: July 12, 2018 to April 30, 2019
- Classes of Part-time Section-A: August 1, 2018 to April 20, 2019
- Classes of Part-time Section-B, C & D: July 12, 2018 to April 20, 2019
- 1st Internal Assessment to be completed by September 1, 2018
- 2nd Internal Assessment to be completed by April 20, 2019
- External Assessment for Pharmacy and Section-A, B, C & D to be conducted by May 11, 2019
- Tentative date of commencement of Annual Examination: May 20, 2019.

**EXAMINATION RELATED WORKS**

- A. **Online Registration of Diploma students for the Academic Year 2018-19:**  
Last week of August, 2018 (exact date will be notified in due course)
- B. **Last date of submission of hard copy of filled-in Registration documents to Council's Office:**  
Second week of September, 2018 (exact date will be notified in due course)
- (Note: All institutes have to submit attested copies of – (i) Secondary/HIS Mark Sheet, Admit Card (age proof), (ii) SC/ST, PC, Land Looser, etc. certificate (which is/are applicable), (iii) allotment letter of all admitted students along with the Online filled-in Registration Forms and fees. The said supporting documents must be attached with the Online filled-in Registration Form.)
- C. **Sending of Indent for Question Papers, Blank Answer Script and Blank Loose Sheet**  
Please note that the indent of question papers, blank answer script and blank loose sheets for the students other than PART-TIME and PHARMACY courses need not to be submitted.  
The indent of question papers for PART-TIME and PHARMACY courses are to be submitted latest by 15th March, 2019.
- D. **Delivery of Application Form / Eligibility CD for Regular & Casual students from Council's Office**

1st / 3rd / 5th Semester Examination	2nd / 4th / 6th Semester Examination	Part-time Section-A, B, C & D and Pharmacy Examination
3rd, 4th & 5th October, 2018	3rd, 4th & 5th April, 2019	3rd, 4th & 5th April, 2019

• Academic Time Table with the name of the Faculty members handling the Course –

ANAND COLLEGE OF EDUCATION						
Kabilpur :: Debra :: PaschimMedinipur						
TIME TABLE FOR D.PHARM FIRST YEAR						
TIME	10.00 am to 01.00 pm	01.00 pm to 01.45 pm	01.45 pm to 02.45 pm	02.45 pm to 03.45 pm	03.45 pm to 04.45 pm	04.45 pm to 05.45 pm
MONDAY	Biochemistry and Clinical Pathology (A.S.D) Pharmaceutics I (A.G)	RECESS	Pharmaceutical Chemistry – I (N.K)	Health Education and Community Pharmacy (A.S.D)	Pharmaceutics – I (A.G)	Library/Tutorial
TUESDAY	Pharmaceutics I (A.G) Biochemistry and Clinical Pathology (A.S.D)		Human Anatomy and Physiology (A.G)	Health Education and Community Pharmacy (A.S.D)	Pharmacognosy (D.B)	Library/Tutorial
WEDNESDAY	Pharmaceutical Chemistry-I – (N.K) Pharmacognosy-( D.B)		Pharmacognosy (D.B)	Pharmaceutics – I (A.G)	Biochemistry and Clinical Pathology (S.D.-I)	Library/Tutorial
THURSDAY	Pharmacognosy –(D.B) Pharmaceutical Chemistry-I – (N.K)		Pharmaceutical Chemistry – I (N.K)	Human Anatomy and Physiology (D.B)	Biochemistry and Clinical Pathology (S.D.-I)	Library/Tutorial
FRIDAY	Human Anatomy and Physiology (A.S.D) Human Anatomy and Physiology (A.G)		Pharmaceutical Chemistry – I (N.K)	Human Anatomy and Physiology (D.B)	Pharmaceutics – I (A.G)	Pharmacognosy (A.S.D)

A.G – Apu Ghorai, A.S.D- Ananda Sankar Dinda, N.K- Nobila Khatun, D.B- Dipsankar Bera, S.D.-I Sourabh Dubey

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PRINCIPAL  
Anand College of Education  
Kabilpur :: Debra :: Paschim Medinipur  
Signature of Principal

ANAND COLLEGE OF EDUCATION						
Kabilpur :: Debra :: PaschimMedinipur						
TIME TABLE FOR B.PHARM FIRST YEAR FIRST SESESTER						
TIME	9.00am TO 10.00am	10.00 am TO 11.00 am	11.00 am TO 12.00 pm	12.00 pm TO 01.00 pm	01.00 pm TO 01.45 pm	01.45 pm TO 5.45 pm
MONDAY	Tutorial	Pharmaceutical Analysis I (A.J)	Remedial Biology(N.K)/ Remedial Mathematics (S.K)	Pharmaceutics I (S.D-2)	RECESS	1. Pharmaceutical Analysis I (A.J) 2. Remedial Biology (N.K) /Communication skills (S.M)
TUESDAY	Tutorial (Human Anatomy and Physiology) (S.D-I)	Pharmaceutical Inorganic Chemistry (P.P.K)	Human Anatomy and Physiology (S.D.-I)	Pharmaceutical Analysis I (A.J)		1. Pharmaceutical Inorganic Chemistry (P.P.K) 2. Human Anatomy and Physiology (S.D.-I)
WEDNESDAY	Tutorial (Pharmaceutical Inorganic Chemistry ) (P.P.K)	Communication Skill (S.M)	Pharmaceutics I (S.D-2)	Human Anatomy and Physiology (S.D.-I)		1. Pharmaceutics I (S.D.-2) 2.Pharmaceutical Analysis I (A.J)
THURSDAY	Pharmaceutics I (S.D-2)	Communication Skill (S.M)	Pharmaceutical Inorganic Chemistry (P.P.K)	Pharmaceutical Analysis I (A.J.)		1. Remedial Biology (N.K)/Communication skills (S.M) 2. Pharmaceutical Inorganic Chemistry (P.P.K)
FRIDAY	Pharmaceutical Analysis I (A.J.)	Pharmaceutical Inorganic Chemistry (P.P.K)	Remedial Biology(N.K)/ Remedial Mathematics (S.K)	Human Anatomy and Physiology (S.D.-I)		1. Human Anatomy and Physiology (S.D.-I) 2. Pharmaceutics I (S.D.-2)

A.J- Anima Jena, P.P.K- Partha Pratim Khatua, N.K- Nobila Khatun, S.K- Samir Kotal, S.D.-I- Sourabh Dubey, S.D.-2- Swagatika Das, S.M- Sourav Maity.

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PRINCIPAL  
Anand College of Education  
Kabilpur :: Debra :: Paschim Medinipur  
Signature of Principal

• **Teaching Load of each Faculty -**

Sl. No.	Name of the Faculty	Teaching Load (Per Week)	
		Theory (Hour)	Practical (Hour)
1	Partha Pratim Khatua	04	08
2	Anima Jena	03	08
3	Nobila Khatun	05	10
4	Samir Kotal	02	00
5	Sourabh Dubey	06	08
6	Swagatika Das	03	08
7	Sourav Maity	02	04
8	Dip sankar Bera	04	06
9	Apu Ghorai	04	09
10	Ananda Sankar Dinda	03	09

• **Internal Continuous Evaluation System and place** - New Institution  
Admission not yet started

• **Student's assessment of Faculty, System in place** - New Institution  
Admission not yet started

• **For each Post Graduate Courses give the following: NA**

- Title of the Course
- Curricula and Syllabi
- Laboratory facilities exclusive to the Post Graduate Course

• **Special Purpose**

- Software, all design tools in case –Language Lab software, Legal Application Software- 14, Legal System Software- 02

- Academic Calendar and frame work - Available in the [www.wbut.ac.in](http://www.wbut.ac.in) (B.Pharm) & <https://webscte.co.in> (D.Pharm)

West Bengal State Council of Technical and Vocational Education and Skill Development  
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Karigri Bhavan, 4th Floor, Plot No. B/7, Action Area - III  
New Town, Rajarhat, Kolkata - 700160

MEMO No.: WBCTVED/TED/2018-19/1421

Dated: 3<sup>rd</sup> July, 2018

**NOTIFICATION**

**Academic Calendar for the Academic Session 2018-2019**

The Academic Calendar to be followed by the Institutes offering Diploma Courses in Engineering / Technology / Architecture / Modern Office Practice & Management / Pharmacy, etc. for the Academic Session 2018-2019.

**SEMESTER SYSTEM**

❖ **FIRST/THIRD / FIFTH SEMESTERS**

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- Tentative date of commencement of 1<sup>st</sup>, 3<sup>rd</sup> & 5<sup>th</sup> Semester Examination: December 11, 2018.

❖ **SECOND / FOURTH / SIXTH SEMESTERS**

- **Classes of all semesters to be held from** January 2, 2019 to April 20, 2019
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- **External Assessment** for sessional/practical examinations to be completed by May 11, 2019
- The Institute is authorised to conduct Internal Assessment in decentralised manner also subject to prior approval of the Council.
- Tentative date of commencement of 2<sup>nd</sup>, 4<sup>th</sup> & 6<sup>th</sup> Semester Examination: May 21, 2019.

West Bengal State Council of Technical and Vocational Education and Skill Development  
(A Statutory Body under West Bengal Act XXVI of 2013)  
Technical Education Division  
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Karigri Bhavan, 4th Floor, Plot No. B/7, Action Area - III  
New Town, Rajarhat, Kolkata - 700160

MEMO No.: WBCTVED/TED/2018-19/1421

Dated: 3<sup>rd</sup> July, 2018

**NOTIFICATION**

**Academic Calendar for the Academic Session 2018-2019**

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**SEMESTER SYSTEM**

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#### ❖ SUPPLEMENTARY EXAMINATION

- The Supplementary Examination (5<sup>th</sup> & 6<sup>th</sup> Semester only) may be held tentatively within 21 days from the date of publication of results of Even Semester Examinations.

#### ANNUAL SYSTEM

- ❖ **Classes of 1st Year Pharmacy:** August 1, 2018 to April 30, 2019
- ❖ **Classes of 2nd Year Pharmacy:** July 12, 2018 to April 30, 2019
- ❖ **Classes of Part-time Section-A:** August 1, 2018 to April 20, 2019
- ❖ **Classes of Part-time Section-B, C & D:** July 12, 2018 to April 20, 2019
- ❖ **1st Internal Assessment** to be completed by December 1, 2018
- ❖ **2nd Internal Assessment** to be completed by April 20, 2019
- ❖ **External Assessment for Pharmacy and Section-A, B, C & D** to be conducted by May 11, 2019
- ❖ Tentative date of commencement of Annual Examination: May 20, 2019.

#### EXAMINATION RELATED WORKS

- A. **Online Registration of Diploma students for the Academic Year 2018-19:**  
Last week of August, 2018 (exact date will be notified in due course)
- B. **Last date of submission of hard copy of filled-in Registration documents to Council's Office:**  
Second week of September, 2018 (exact date will be notified in due course)
- (Note: All institutes have to submit attested copies of – (i) Secondary HS Mark Sheet, Admit Card (age proof), (ii) SC/ST, PC, Land Looser, etc. certificate (which is/are applicable), (iii) allotment letter of all admitted students along with the Online filled-in Registration Forms and fees. The said supporting documents must be attached with the Online filled-in Registration Form.)
- C. **Scanning of Indent for Question Papers, Blank Answer Script and Blank Loose Sheet**  
Please note that the indent of question papers, blank answer script and blank loose sheets for the students other than PART-TIME and PHARMACY courses need not to be submitted.  
The indent of question papers for PART-TIME and PHARMACY courses are to be submitted latest by 15th March, 2019.
- D. **Delivery of Application Form / Eligibility CD for Regular & Casual students from Council's Office**

1st / 3rd / 5th Semester Examination	2nd / 4th / 6th Semester Examination	Part-time Section-A, B, C & D and Pharmacy Examination
3rd, 4th & 5th Oct/Nov, 2018	3rd, 4th & 5th April, 2019	3rd, 4th & 5th April, 2019



**A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT**  
RISHNAPUR, P.O. - PANSKU  
Dist. PURBA MEDINIPUR

**BALANCE SHEET AS AT 31ST MARCH 2017**

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<b>GENERAL FUND</b>		<b>LAND (Purchase)</b>	
As per Donation	27,175.00	LAND (Gd)	12,72,500.00
Less: Deficit of Income	48,48,994.00	Add: This year	15,68,400.00
over expenditure	15,68,400.00	<b>FURNITURE</b>	
As per Receipt (Land)	76,00,000.00	As per last year	30,574.00
Donation (by Trustees)	1,40,17,394.00	Less: Dep @ 10%	3,057.00
		Less: Dep @ 15%	44,567.00
<b>Current Liabilities</b>		<b>Computer &amp; Equipments</b>	
		As per last year	6,539.00
		Less: Dep @ 10%	37.61
		Less: Dep @ 15%	72,66.64
		<b>Building Construction</b>	
		Add: Purchase this year	1,79,800.00
		TDS	1,63.40
		Cash in hand	74,522.50
		Cash at Bank of Baroda (160)	3,80,474.50
	1,42,15,354.00		4,54.99
			1,42,15,35.

I have examined the attached Income & Expenditure, Receipt & Payments and Balance Sheet as on 31st March 2017. I have obtained all the information and explanation required for the purpose of the Audit in our opinion the above exhibit a true and fair view.

Place: Kolkata



Chartered Accountant  
Sanjib M.  
(SANJIB MANNA)

**A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT**  
VILL - DEBRA, P.O. - DEBRA  
Dist. PASCHIM MEDINIPUR.

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2018.**

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
To Salary	35,55,000.00	By Admission fees	43,08,783.00
* Cultural Function	57,965.00	* Tuition Fees	89,75,000.00
* Telephone Exp.	4,810.00	* Exam Fees	1,80,000.00
* Stationery Goods	27,300.00	* Uniform Fees	1,05,000.00
* Travelling Expenses	54,720.00	* Registration Fees	60,000.00
* Office Exp.	1,02,735.00	* Exam. Center Fees	60,000.00
* Website Exp.	10,000.00	* Interest ON F.D.	1,91,217.00
* Lab Materials	5,40,750.00		
* Sweeper & Night guard	2,94,000.00		
* Building for new course	73,58,113.00		
* Registration Fees to University & Board			
* Exam fees to University & Board	1,20,000.00		
* Exam center exp.	45,720.00		
* Affiliation fees			
* Advertisement			
* Uniform & Dress			
* Furniture			
* Library			
* Chemical & Glass ware			
* Annual Maintenance			

Date: 20/06/2018  
Place: Kolkata



For SANJIB MANNA & CO  
Chartered Accountant  
Sanjib Manna  
(SANJIB MANNA)  
Proprietor

**A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT**  
VILL - PURBA MEDINIPUR

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST MARCH 2018**

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<b>GENERAL FUND</b>		<b>LAND (Purchase)</b>	
As per Donation	20,505.00	LAND (Gd)	12,72,500.00
Add: Excess of Income		Add: This year	15,68,400.00
over expenditure		<b>FURNITURE</b>	
Donation	67,21,010.00	As per last year	27,517.00
		Less: Dep @ 10%	3,057.00
		Less: Dep @ 15%	44,567.00
		<b>Computer &amp; Equipments</b>	
		As per last year	6,539.00
		Less: Dep @ 10%	37.61
		Less: Dep @ 15%	72,66.64
		<b>Building Construction</b>	
		Add: Purchase this year	1,79,800.00
		TDS	1,63.40
		Cash in hand	74,522.50
		Cash at Bank of Baroda (160)	3,80,474.50
			4,54.99
			1,42,15,35.

Date: 20/06/2018



(SANJIB MANNA)  
Proprietor

**A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT**  
VILL - DEBRA, P.O. - DEBRA  
Dist. PASCHIM MEDINIPUR.

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
To Opening balance		* Cultural Function	35,55,000.00
* Cash of Bank	3,80,474.50	* Telephone Exp.	57,965.00
* Admission fees	5,44,343.00	* Stationery Goods	4,810.00
* Exam Fees	43,08,783.00	* Travelling Expenses	27,300.00
* Uniform Fees	89,75,000.00	* Office Exp.	54,720.00
		* Website Exp.	1,02,735.00
			10,000.00
* Interest ON F.D.	1,91,217.00	* Sweeper & Night guard	5,40,750.00
* Donation from Trustee	24,12,227.00	* Miscell. Expenses	2,94,000.00
		* Building for new course	73,58,113.00
		* Registration Fees to University & Board	80,000.00
		* Exam fees to University & Board	1,20,000.00
		* Exam center exp.	45,720.00
		* Affiliation fees	45,720.00
		* Advertisement	3,00,000.00
		* Uniform & Dress	15,750.00
		* Furniture	85,000.00
		* Library	3,90,450.00
		* Chemical & Glass ware	2,80,100.00
		* Annual Maintenance	75,460.00

Date: 20/06/2018  
Place: Kolkata



Chartered Accountant  
Proprietor

SANJIB MANNA & CO  
CHARTERED ACCOUNTANTS  
SANJIB MANNA F.C.A.

48, NEW BIKRAMGARH  
KOLKATA-700032  
MOB: 9748112423

A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT  
VILL - JOYKRISHNAPUR, P.O. - PANSKURA,  
DIST - PURBA MEDINIPUR

**BALANCE SHEET AS AT 31ST MARCH 2016.**

LIABILITIES	AMOUNT	ASSETS	AMOUNT
<b>GENERAL FUND</b>		<b>LAND (Purchase)</b>	10,06,970.00
As per Donation	20,50,164.00	LAND (Gift)	8,50,500.00
Add: Excess of Income over expenditure	1,02,603.00	Add: This year	4,22,000.00
* Donation	4,22,000.00		12,72,500.00
	25,74,767.00	<b>FURNITURE</b>	
		As per last year	33,971.00
		Less Dep @ 10%	3,397.00
			30,574.00
Current Liabilities	27,000.00	Computer & Equipments	52,057.00
		Less: Dep. @ 10%	7,810.00
			44,247.00
		<b>BOOKS</b>	
		As per last year	25,030.00
		Add: Purchase This year	62,800.00
			87,830.00
		Cash in hand	1,09,784.00
		Bank of Baroda (4284020000190)	50,982.00
			1,60,766.00
	26,02,697.00		26,02,697.00

For SANJIB MANNA & CO  
Chartered Accountant  
Sanjib Manna  
(SANJIB MANNA)  
Proprietor  
Mem 4 061786

Date: 18/06/2016  
Place: Kolkata

SANJIB MANNA & CO  
CHARTERED ACCOUNTANTS  
SANJIB MANNA F.C.A.

48, NEW BIKRAMGARH  
KOLKATA-700032  
MOB: 9748112423

A R EDUCATIONAL TRUST FOR CAREER ADVANCEMENT  
VILL - JOYKRISHNAPUR, P.O. - PANSKURA,  
DIST - PURBA MEDINIPUR

**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2016.**

EXPENDITURE	AMOUNT	INCOME	AMOUNT
To Salary & Bonus	1,60,000.00	By Subscription	26,000.00
* Cultural Function	35,400.00	* Donation	36,400.00
* Telephone Exp.	13,260.00	* Fees (from students)	11,85,270.00
* Rent	35,000.00	* Miscell. Receipts	17,580.00
* Travelling Expenses	58,440.00		
* Printing & Stant	40,120.00		
* Teacher Honourarium	4,25,000.00		
* Office Exp.	2,08,770.00		
* Puja Exp.	24,630.00		
* Meeting Exp.	10,200.00		
* Internet Expenses	27,500.00		
* Magazine & Periodicals	36,850.00		
* Electricity	33,400.00		
* Miscell. Expenses	35,170.00		
* Audit Fees	3,000.00		
* Accounting Charges	5,000.00		
* Depreciation	11,200.00		
* Excess of Income over Expenditure	1,02,603.00		
	12,66,610.00		12,66,610.00

**RECEIPTS & PAYMENT ACCOUNT FOR THE YEAR ENDED ON 31ST MARCH 2016.**

RECEIPTS	AMOUNT	PAYMENTS	AMOUNT
To Opening balance		To Salary & Bonus	1,60,000.00
* Cash in hand	58,568.00	* Cultural Function	35,400.00
* Cash at Bank	51,600.00	* Telephone Exp.	13,260.00
* Subscription	26,000.00	* Rent	35,000.00
* Donation	36,400.00	* Travelling Expenses	58,440.00
* Fees (from students)	11,85,270.00	* Printing & Stant	40,120.00
* Miscell. Receipts	17,580.00	* Teacher Honourarium	4,25,000.00
		* Office Exp.	2,08,770.00
		* Puja Exp.	24,630.00
		* Meeting Exp.	10,200.00
		* Internet Expenses	27,500.00
		* Magazine & Periodicals	36,850.00
		* Electricity	33,400.00
		* Miscell. Expenses	35,170.00
		* Audit Fees	3,000.00
		* Accounting Charges	5,000.00
		* Books (Purchase)	62,800.00
		* Closing Balance	1,09,766.00
		* Cash in hand	50,982.00
		* Bank of Baroda (4284020000190)	50,982.00
	13,76,166.00		13,76,166.00

For SANJIB MANNA & CO  
Chartered Accountant  
Sanjib Manna  
(SANJIB MANNA)  
Proprietor  
Mem 4 061786

Date: 18/06/2016  
Place: Kolkata

## 20. Best Practices adopted, if any – NEW INSTITUTION

**Note: Suppression and/or misrepresentation of information shall invite appropriate penal action. The Website shall be dynamically updated with regard to Mandatory Disclosure**





